LCC RENTAL ROOMS:

OUTSIDE FOOD AND DRINK MAY BE BROUGHT INTO THE RENTED ROOM(S), BUT ACCESS TO THE KITCHEN IS NEVER ALLOWED FOR ANY REASON. IT IS A LIABILITY ISSUE.

THIS MEANS FOOD AND DRINK MUST BE PREPARED IN ADVANCE, AND THE RENTER IS RESPONSIBLE FOR SUPPLYING ANY NECESSARY HEATING, REFRIGERATION, PLACE SETTINGS, ETC.

ALL DECORATIONS MUST BE FURNISHED BY THE RENTER. THEY MUST ALSO BE TAKEN DOWN AND CLEANED UP BEFORE LEAVING.

A 50% NON-REFUNDABLE DEPOSIT IS REQUIRED 15 DAYS PRIOR TO THE EVENT, AND THE REMAINDER MUST BE PAID IN FULL 7 DAYS BEFORE THE EVENT TAKES PLACE.

WE ACCEPT ALL FORMS OF PAYMENT, CASH, DEBIT CARD, CHECK, AND CREDIT CARDS. WE CHARGE AN ADDITIONAL 3% TRANSACTION FEE FOR ALL CREDIT CHARGES OVER $250.00.

PLEASE SIGN AND DATE BELOW:

NAME\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_DATE:\_\_\_\_\_